

**User Council Action Items Status
April 4, 2018 Meeting**

1. OMO examine better method of control regarding the handling of System keys and update policy and procedure, as necessary. **NOTE:** The procedure has been updated to make agency "ALL" points of contact responsible for control of system keys they request. (**CLOSED**, May 1)

2. Mr. Scott Stormo to review and update language in SLA with regard to SATS infrastructure supporting ALMR. **NOTE:** After discussion with the Operations Manager, it was determined no major changes would be made at this time. (**CLOSED**, May 1)