

# Alaska Land Mobile Radio Site Book Policy

## 1. Applicability

This policy applies to all employees, contractors, sub-contractors, consultants, temporary employees and other personnel assigned to, or utilizing, the Alaska Land Mobile Radio (ALMR) Communications System. Any substantial revision or update of this policy must be approved by the User Council.

### 2. Policy

Site Books are considered valued System assets containing detailed technical information and should be protected accordingly.

#### 3. Procedures

Site Books provide information pertaining to a particular site and will be prepared, maintained and delivered using the established standards noted in ALMR Site Book Procedure 400-9.

#### 4. Effective Date

This policy shall become effective upon signature and shall remain in effect until rescinded. The policy shall be reviewed periodically and updated, as required.

Smith 9-23.15

Del Smith

Operations Manager

Alaska Land Mobile Radio