



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

October 20, 2017

FROM: SOA Co-Chair

SUBJECT: August 17 Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Deputy Commissioner Bill Comer	State of Alaska – Department of Public Safety
Colonel Dean Denter	Department of Defense (DOD) – Alaskan Command (ALCOM)/J61
ASAC Antony Jung	Alaska Federal Executive Association - Federal Bureau of Investigation (via teleconference)
Captain Dave Koch	Municipality of Anchorage- Anchorage Police Department

ALMR Support Team Members and Guests Present:

Mr. Ocie Adams	User Council Chair (via teleconference)
Mr. Scott Stormo	SATS/ALMR Manager
Mr. Del Smith	Operations Manager (via teleconference)
Mr. Tim Woodall	DOD ALMR Program Manager
Mr. Trygve Erickson	Municipality of Anchorage AWARN Manager (via teleconference)
Mr. Jim Nicholl	Motorola Solutions
Mr. Roy Kaiser	Motorola Solutions
Mr. Joe Piksa	Motorola Solutions
Mr. Tim Brandt	Motorola Solutions
Ms. Sherry Shafer	Operations Management Office (via teleconference)

1. **Call to Order.** Deputy Commissioner Bill Comer, State of Alaska (SOA) Co-Chair called the meeting to order at 1:33 p.m. and the roll call was read.

2. **Opening Statements and Other Announcements.**

There were no opening statements or other announcements.

3. **Approval of Previous Meeting Minutes.** Deputy Commissioner Comer asked the Executive Council (EC) members if they had reviewed the July meeting minutes and requested a motion for their approval, if there were no changes.

Motion: Approve the July 20 Executive Council meeting minutes, as written.

The motion was made by Colonel Dean Denter, on behalf of Colonel Timothy Maxwell, and seconded by Deputy Commissioner Comer. There were no objections. **The motion was carried and approved.**

4. **Old Business.**

a. Revenue Generation. Deputy Commissioner Comer stated there was nothing new on this.

Mr. Scott Stormo advised the council he had been working with the Federal Non-DOD agencies to see about collecting more revenue toward the State's System costs.

b. Cooperative Agreement Update. Mr. Timothy Woodall advised the document had been released by the Judge Advocate General (JAG) office and sent to the Operations Management Office (OMO). He noted the change the JAG required was a new article regarding Mutual Aid support which they requested it be Article 1.

The OMO briefed they would be reviewing and discussing the change once Mr. Del Smith, Operations Manager, returned from an out of state conference.

c. Telephone Interconnect for the Transportable Communications System. Mr. Woodall briefed, as soon as the Cooperative Agreement is signed, the new article will form the basis for the Memorandum of Agreement to cover this requirement as it was also a mutual aid requirement.

d. System Upgrade Assistance (SUA) and Equipment End of Life (EOL). Mr. Woodall suggested this item be moved to the New Business area as Motorola would provide one consolidated briefing on this item, MotoBridge and the Security Update Services (SUS).

e. MotoBridge System. (same explanation as subparagraph d above)

f. Executive Council meeting. Deputy Commissioner Comer reminded the council members they had discussed this and requested an update on where this action stood. The OMO advised the council that email concurrence was received to proceed and then presented the following prepared motion for the Executive Council's consideration.

Motion: The Executive Council approves the change of frequency of their meetings from a monthly to a quarterly basis, unless circumstances dictate the need for an interim meeting.

The motion was made by Colonel Denter, on behalf of Colonel Maxwell, and seconded by Deputy Commissioner Comer. There were no objections. **The motion was carried and approved.**

5. User Council Update.

Mr. Ocie Adams noted there were a lot more people using MotoBridge than expected and the User Council was waiting for more information from Motorola to give a recommendation to the Executive Council whether to update the System or remove it.

6. Operations Management Office.

a. Annual Subscriber Inventory. Mr. Smith advised the council this requirement was completed on July 5.

b. Third Quarter Master Site Rollover. Mr. Smith briefed the quarterly rollover occurred the week of August 7 – 11 with the Zone Controllers updated on August 9 and 10 with the sites in site trunking approximately 20 – 25 seconds. He noted there were no issues either day.

c. FY19 OMO/SMO Budget. Mr. Smith stated the draft OMO/System Management Office (SMO) Budget had been approved by the User Council on August 2 and requires a motion of approval by the Executive Council. He explained the OMO was waiting on an update from Motorola on the lifecycle/end-of-life costs for the State of Alaska (SOA), Department of Defense (DOD) and Municipality of Anchorage (MOA) equipment. Mr. Smith noted the document would be the same as in previous years, but the costs of new sites would be added into the Infrastructure Operations and Maintenance (IOMS) total. He stated the document would be sent to the council members via email to vote on once it was updated.

Mr. Stormo advised he should have the updated numbers by the end of the day today.

d. July System metrics. Mr. Smith advised no reason was found for the drop in voice calls over the past several months. He also stated with the Genesis software update accomplished in July, a more detailed representation of the data was now available and it could calculate the number of PTTs within a conversation. Mr. Smith explained this was the reason for the new format for the slides and the data allocations slide was removed, because it didn't provide information of substantial value.

Mr. Stormo advised he was still working on getting the software that would provide site uptime to validate the uptime requirement for the System of five 9s.

Mr. Smith briefed he and Mr. Travis Conant, System Manager had attended a Genesis presentation that confirmed they would be able to provide the information we'd been looking for, for a long time.

e. Birch Hill Heating, Ventilation and Air Conditioning (HVAC). Mr. Smith advised the council members he was made aware of a situation at the Birch Hill Zone Controller site where only one of the four air conditioners was operable. He stated we needed to ensure the US Army Alaska (USARAK) moved ahead quickly to correct this situation to preclude damage to the Zone Controller.

Colonel Denter stated he would make sure they put an emphasis on it.

7. New Business.

a. MotoBridge and WAVE Systems. Motorola provided a short briefing on the MotoBridge and stated it was still supported and functional and would not experience any degradation of services from the upcoming 7.17 System update. They also gave a brief description of the WAVE system and what functionality it provides.

Mr. Woodall provided a historical explanation of why the workstation gateway units (WGUs) were originally installed and stated the State had now hardwired many into the System so the patching was transparent to the users. He also stressed WAVE could not replace the MotoBridge system. Mr. Woodall noted WAVE provides a different service that extends into the cellular coverage area and FirstNet but it was not mission critical. He stated it compliments MotoBridge and the decision needed to be made whether to retain and update MotoBridge or to remove it. Mr. Woodall briefed the military ranges, Division of Forestry, Enterprise Technology Services and Rescue Coordination Center (RCC) would all keep their consoles because they use them extensively. He noted the resources would still be out there to be connected to but it would not be able to be done by any dispatchers.

Mr. Trygve Erickson stated the MOA already had the WAVE server installed and only one is allowed on any system. He stated agencies wishing to utilize WAVE would have to request a license to do so and that would have to be handled by Mr. Jason Beach who is the administrator.

b. 7.17 Update, System Update Assurance (SUA) and Security Update Services (SUS). Mr. Tim Brandt briefed the 7.17 update is due next year. He also noted the original SUS had originally expired on December 30, 2016, but had been extended to June 30, 2018. Mr. Brandt stated that ALMR needs to get on the Motorola update schedule if they plan on going to 7.17 next year. He explained the schedule is completed 9 – 12 months out which gives everyone a small window of opportunity in Alaska for next year, and if ALMR waits any longer they will be in jeopardy of missing

the window of opportunity and that weather may also prevent the completion of the tasks. Mr. Brandt also emphasized the need for a contractual commitment change order but no funds were needed at this time.

Mr. Woodall stated everyone needs to plan for the August and September 2018 timeframe and if the funds are not committed, the DOD stands to lose the funding. He noted since they are already a party to the IOMS contract the SOA could add an option for Motorola to bill the DOD directly for their portion, eliminating any problems with the funds being applied correctly.

Mr. Erickson advised the council this was already on the MOA April bond proposal.

Mr. Stormo stated he needed to get the change order on the schedule and get the language prepared so this could move forward.

Mr. Smith reminded everyone the 7.17 update would be the last update the Quantars would function on.

Mr. Jim Steele stated he needed someone to capture the cost of procrastination, the costs that are being incurred for not keeping up with an ideal maintenance plan so he could present that.

Mr. Stormo stated that this also puts the System at a security risk when the SUS expires on June 30, 2018, and Mr. Woodall noted once the vendor is no longer applying patches the System would be out of compliance with the Defense Information Risk Management Framework and DOD would lose their Authority to Operate.

Mr. Stormo briefed the Quantar funding was already in the FY19 Governor's budget.

8. Next Meeting. Deputy Commissioner Comer advised the group that the next meeting is scheduled for October 19, 2017, 1:30 p.m. at the Enterprise Technology Services Conference Room, 5900 E Tudor Road.

The motion was made by ASAC Anthony Jung and seconded by Colonel Denter, on behalf of Colonel Maxwell. There were no objections. **The motion was carried and approved.**

The meeting adjourned at 2:35 p.m.



Bill Comer, Deputy Commissioner
Department of Public Safety, State of Alaska
ALMR Executive Council

Distribution:

SOA/DPS, Deputy Commissioner Bill Comer
USNORTHCOM ALCOM J6, Colonel Timothy Maxwell
FBI, ASAC Tony Jung
MOA, Captain Dave Koch
AML, Ms. Linda Murphy
SOA DOA, Mr. Jim Steele
SOA DOA, Mr. Scott Stormo
ALCOM/J64, Mr. Timothy Woodall
MOA, Mr. Trygve Erickson
SOA DOT, Mr. Ocie Adams
OMO, Mr. Del Smith