



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

April XX, 2007

FROM: DoD Executive Co-Chair

SUBJECT: 13 April 2007, ALMR Program Review Minutes

TO: See Distribution

Executive Council Members Present:

Commissioner Walt Monegan
Mr. Hans Neidig
Colonel Kristine Clifton
Ms. Heather Handyside

State of Alaska, Department of Public Safety
DOI, Special Asst to the Secretary for Alaska
Alaskan Command
Alaska Municipal League

Others Present:

Mr. Tim Woodall
Dr. Ken Jones
Mr. Trygve Erickson
Major Matt Leveque
Ms. Rachael Petro
Mr. Mike Callahan
Mr. Del Smith
Mr. Rich Leber
Mr. Jim Robinson
Ms. Ruthi Muffler
Ms. Sherry Shafer

DoD Project Manager
SoA Project Manager
Alaska Municipal League
Alaska State Troopers/User Council Chair
SOA DOA, Deputy Commissioner
SOA, Director ETS
Operations Manager
Technical Advisor to the Operations Manager
DoD Project Team
DoD Project Team
DoD Project Team

1. **Call to Order.** Colonel Clifton called the meeting to order at 1:42 p.m.

2. **Opening Statements and Other Announcements.** Colonel Clifton announced the purpose of the Project Review was to show where ALMR started, up to the present. The issues to be were a “strawman” to final resolution by the EC.

Dr. Jones announced he would be departing after the week of 16 – 20 April to return to the private sector.

Mr. Mike Callahan announced he will take over the ALMR project.

3. ALMR Project Review. A combined DoD, State, and MOA ALMR Project Review was presented to the audience by the respective project managers. Topics covered were History, Implementation, Transition, Operations and Maintenance, The Way Ahead, and Priority Issues for the Executive Council.

4. Operations Management Office Issues. Mr. Smith briefed priorities for the Operations Management Office (OMO). They are concentrating on publishing a Customer Support Plan (who, what, when, and where), a Business Case, and forwarding all published documents through the User Council for review and approval.

Key issues from the OMO to the Executive Council are finalizing the Cooperative Agreement, frequency conflict resolution for users, shared space for ALMR team members in SOA facilities, and Public Outreach.

5. User Council Issues. Major Leveque briefed priorities from the User Council for the Executive Council. The two key issues were getting the Cooperative Agreement finalized and signed and defining the cost share for users.

Firstly, as the cornerstone document, it is imperative to have the Cooperative Agreement approved by all parties and published.

Secondly, one of the huge issues for users is the lack of information on cost share figures. "How much is this going to cost me?" is the crux of frustration for many users, especially small boroughs with no budget.

6. Closing Remarks. Colonel Clifton requested the EC members take the three slides labeled "Focus Areas" as homework for the next EC meeting and be prepared to discuss a path on how to resolve the issues.

Action items from the meeting were:

- a. OMO to prepare a table top briefing for Mr. Neidig detailing who is currently on the system.
- b. The Project Team is to compile a list of all actions/motions approved by the Executive Council since inception.
- c. Colonel Clifton asked that a document be put together reducing the Cooperative Agreement to "key points" that can be presented to various leaders in DoD, State and MOA forums.

7. Adjourn Meeting.

Commissioner Monegan moved to adjourn the meeting. Colonel Clifton seconded the motion. Without further discussion, the Executive Council Meeting adjourned at 3:42 p.m.

KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

Distribution:

SOA DPS, Commissioner Walt Monegan
DOI, Mr. Hans Neidig
ALCOM/J6, Colonel Kristine Clifton
AML, Ms. Heather Handyside
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Dr. Kenneth Jones
MOA, Mr. Tryvge Erickson
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