



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



Memorandum for ALMR Executive Council

December 5, 2005

FROM: DoD Co-Chair

SUBJECT: November 21, 2005 ALMR Executive Council Meeting Minutes

TO: See Distribution

Executive Council Members Present:

Commissioner Bill Tandeske
 Colonel Kristine Clifton
 Ms. Heather Handyside
 Ms. Deborah Smith

Department of Public Safety
 Alaskan Command
 Alaska Municipal League
 US Attorney Office

ALMR Project Team Members Present:

Mr. Mike Callahan
 Mr. Tim Woodall
 Mr. Jim Robinson
 Dr. Ken Jones
 Mr. Trygve Erickson
 Mr. John Madden
 Ms. Ruthi Muffler
 Mr. Joe Quickel
 Mr. Dean Strid
 Ms. Karen Felts
 Mr. Roger Hull
 Ms. Sharon White
 Mr. Steve Eason (Phone)

SoA Project Manager
 DoD Project Manager
 DoD Deputy Project Manager
 SoA Deputy Project Manager
 MoA Project Manager
 SoA Dept of Military & Veterans Affairs
 DoD Project Team
 DoD Project Team
 SoA Project Team
 SoA Project Team
 DoD Project Team
 SoA Project Team
 SoA Dept of Administration

Guests Present:

Mr. Corey Poindexter
 Ms. Natalie Newman

DoD Army 59th Signal Battalion
 DoD Army 59th Signal Battalion

1. **Call to order:** Colonel Clifton called the meeting to order at 1:38 pm.

2. **Opening Statements and Other Announcements:** Colonel Clifton announced that two members on the ALMR Project Team were undergoing significant personal challenges. She asked all attendees to please keep these team members and their families in thoughts and prayers, especially as the holiday season approaches.

Col Clifton introduced Ms. Deborah Smith, the Federal non-DoD representative, to the other members of the Executive Council.

Ms. Heather Handyside provided an overview of the upcoming 26th National Veterans Wheelchair Games, July 3-8, 2006 and asked the members present to consider employing ALMR radios during this event.

Ms. Handyside asked if the Valdez Site Coverage Report had been delivered to the Fire and Police Departments in Valdez. Mr. Woodall replied that it had not. Ms. Handyside stated she would ensure the report was delivered to them.

3. **Approval of Previous Meeting Minutes (October 27, 2005):** Commissioner Tandeske moved that the minutes be accepted as written; Ms Handyside seconded the motion. Ms. Smith abstained due to lack of participation in the previous meeting. There were no objections from the other Executive Council members (Commissioner Tandeske, Colonel Clifton, and Ms. Handyside) and the minutes were accepted unanimously. **(CLOSED)**

4. **New Business:** ALMR Infrastructure 6.8 Upgrade vs 7.x Migration

On behalf of the ALMR Project Team, Mr. Woodall presented a decision briefing and comprehensive analysis on the advantages and disadvantages of upgrading or migrating ALMR to 6.8 or 7.x, respectively. A copy of the presentation is at attachment 2. The ALMR Project Team was lauded by the Executive Council for their thorough analysis. Following the presentation, numerous questions were raised and addressed by the ALMR Project Team. The following are some of the key points that surfaced.

Ms. Handyside asked about current proprietary features and how they would be impacted by an ALMR infrastructure upgrade or migration. Mr. Woodall noted that proprietary features, as opposed to Project 25 standard functions, may or may not work on new platforms. Agencies wishing to employ proprietary features above the Project 25 standards would be responsible for any associated cost increases.

Colonel Clifton noted that Inter-RF Subsystem Interface (ISSI) standards were considered an advantage of the 7.x migration. She asked Mr. Woodall to explain the ISSI standard so all members could understand its significance. Mr. Woodall stated a standardized ISSI is important to driving down equipment costs in the long run because it would enable agencies to pick and choose from myriad P25-compliant consoles and base stations that would operate with infrastructure from any P25 vendor.

Ms. Smith asked how federal law enforcement agencies were interacting with the ALMR program. Mr. Woodall explained that the federal law enforcement community is implementing IWIN (Integrated Wireless Network). Initially, IWIN implemented version 6.5 as a concept demonstration in Blaine, Washington. The IWIN project is now out for competitive bid. Ms. Smith asked if IWIN would interface with ALMR. Mr. Woodall responded, as the Western region is implemented, IWIN will most likely choose to interface with ALMR, similar to the MoA-zone approach. This will ensure interoperability and also allow them to function autonomously within their own system.

During discussion on when the final migration decision must be made, Mr. Woodall explained the Executive Council still a little bit of time remaining. The driving factor is the MoA requirement. Colonel Clifton asked for a deadline date. Mr. Erickson stated January 2006 but that Motorola is pushing for the decision as quickly as possible so that they can begin construction of the system elements and components.

Colonel Clifton MOVED that ALMR migrate from the infrastructure platform 6.5 to 7.x on 2 zones in 2006, contingent upon funding. Commissioner Tandeske SECONDED the motion. There were no objections and the motion PASSED unanimously. (CLOSED)

5. Executive Council Focus Areas:

a. ALMR Communications System Cooperative Agreement Motion: Colonel Clifton asked the Executive Council to vote on this motion which has been carried over from previous meetings (see attachment 1). This agreement is needed to lay the framework for operational support of the ALMR infrastructure. Ms. Smith requested the motion be tabled until she and the Department of Justice had the opportunity to review the document. **(OPEN)**

b. Total Cost of Ownership and Cost Share Plan: Mr. Callahan expressed concern that the cost share plan has not been finalized. He stated outreach activities have stalled pending approval of a cost model. He further stated that efforts were underway to ensure a placeholder of \$1.7M was in the SoA budget to accommodate ALMR operations and maintenance requirements. Ms. Handyside commented that the Baseline Cost Sharing Model presented at the 27 October 2005 ALMR Executive Council Meeting was a good starting point but the Executive Council has not yet endorsed the content or formula. Mr. Callahan noted that if actions were not taken soon, the budget window could be missed. Mr. Eason stated he has some concerns on the fundamental basis of the costs projected in the DMVA Baseline Cost Sharing Model and he needs time to validate some of the data and assumptions. Mr. Woodall recommended the establishment of an ALMR Executive Council subcommittee, led by the SoA, to assess the options presented in the Total Cost of Ownership (TCO) Study conducted in early 2005 along with the DMVA Baseline

Cost Sharing Model. Mr. Madden reminded the members that the TCO Study did not address the cost of administering the various models. Ms. Handyside agreed and asked Mr. Eason to provide the administrative cost figures to the Executive Council by the next meeting. Mr. Eason was also asked to complete a feasible cost share approach by the end of January. **(OPEN)**

Due to time constraints, Colonel Clifton moved to table all remaining agenda items until the next meeting. Seconded by Commissioner Tandeske and approved by all.

6. Summary of Meeting Action Items:

- a) Ms. Handyside will provide additional information on the 26th National Veterans Wheelchair Games to be held in Anchorage in 2006.
- b) Ms. Handyside agreed to deliver to the Valdez Site Coverage Report to their Fire and Police departments.
- c) Mr. Eason was asked to present the cost of administering a cost share model by the next meeting
- d) Mr. Eason was asked to complete a feasible cost share approach by the end of January.
- e) Executive Council (Colonel Clifton, Commissioner Tandeske, Ms Handyside, Ms Smith) are to review the six (6) change requests for site implementation moves from 2005 to 2006.
 - Gerstle River
 - Byers Creek
 - Cooper Mountain
 - Tahneta Pass
 - Tsina
 - Honolulu

7. NEXT MEETING: December 08, 2005, 1:30 p.m. in the Federal Building at 222 W. 7th Avenue.

Colonel Clifton made a motion to adjourn which was seconded by Ms. Handyside. Without further discussion, the Executive Council Meeting adjourned at 3:19 p.m.

KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair

Attachments:

1. 21 November 2005 ALMR Executive Council Agenda
2. ALMR Upgrade or Migration Decision Briefing