



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)**



MEMORANDUM FOR ALMR Executive Council

July 14, 2010

FROM: SOA Executive Co-Chair

SUBJECT: July 15, 2009, ALMR Executive Council Meeting Agenda

TO: See Distribution

1. **Call to Order.** Commissioner Annette Kreitzer, Executive Council Co-Chairman, will call the meeting to order at 1:30 p.m. Meeting will be held via teleconference. Roll will be taken. (5 Min)

2. **Opening Statements and Other Announcements.**

3. **Approval of Previous Meeting Minutes.** ALMR Executive Council Meeting draft minutes from May 20, 2010. (5 Min) (Atch 1)

Motion: Approve May 20, 2010, Executive Council meeting minutes, as written.

4. **Old Business.** (45 Min)

Revised draft Membership Agreement (Atch 2)

Background: At the May meeting, the Executive Council released the revised draft ALMR Membership Agreement for coordination by the Parties to the Cooperative Agreement. Comments were due back to the Operations Management Office no later than May 28; however, several entities were unable to meet that deadline. The comment period was further extended to June 15.

All new comments were consolidated into the final Comment Resolution Matrices (Atch 3) and are presented for discussion and possible vote.

5. **ALMR Project Status.** (5 min)

6. **User Council Update.** (Major Matt Leveque) (5 Min)

a. Approval of revised User Council Charter

Background: The User Council is required to review their charter annually, and update it, as necessary. The Charter was revised to include changes concerning the specific entities representing the Federal Non-DOD agencies and expected participation in monthly meetings. The changes were approved by motion and vote at the User Council June 2 meeting. In accordance with the User Council Charter, Article 3 - Goals and Objections, Section 3: "Adoption of the User Council Charter and its operating and administrative procedures are subject to approval by the Executive Council."

Therefore, the following motion concerning the revised User Council Charter (Atch 4) is presented to the Executive Council for approval.

Motion: Approve the User Council Charter, as revised.

b. Appointment of new Non-DOD Federal representative.

Background: Each of the four foundational entities is to be represented by three primary representatives and, at a minimum, three alternate representatives on the ALMR User Council. One of the Non-DOD Federal primary positions has been empty since Oct 2007. The participating Non-DOD Federal agency representative worked diligently with the President of the Alaska Federal Executive Association and nominated someone to fill the position.

In accordance with the User Council Charter, Article 5 - Membership, Section 1: "The Executive Council will approve the appointment of members and their alternates to the User Council." Therefore, the following motion is presented to the Executive Council for approval.

Motion: Approve the appointment of Mr. William Claar, USDA Forest Service Region 10, to the ALMR User Council as a primary Non-DOD Federal representative.

c. Extension of existing State-sponsored Membership Agreements.

Background: As discussed at the May 5 User Council meeting, collection of fees from agencies by the State of Alaska to meet the \$150,000 in general fund program receipts will probably be implemented in the second half of State Fiscal Year 2011 (December 2010).

Under the terms and conditions of System use, as set out in the Membership Agreement - Activation and Fees: "The cost share was determined by the cooperative partners, and will be reviewed on an annual basis, but not later than 30 June of each year." The Operations Manager, in cooperation and coordination with the ALMR User Council, whose authority is vested by the Executive Council (Cooperative Agreement, Article 6 - Organizational Structure and Users, Section 2.2) executes new Membership

Agreements annually with those agencies operating on the ALMR System. Normally, agreements are distributed annually in late May and early June, and must be returned no later than Jun 30.

Subsequently, State-sponsored agencies, that may be required to participate in the cost share pertaining to the program receipts, will not be able to execute their agreements until the program receipts are implemented. Having discussed this at their May 5 meeting, the User Council voted to extend all existing Membership Agreements until such time as they are superseded by a modified agreement but no later than December 31, 2010. The initial discussion centered specifically around extensions of membership agreements for those agencies sponsored on ALMR by the State only. The User Council elected to include everyone in the extended period since some agencies had already executed their FY2010 agreements but most had not.

Therefore, the following motion concerning existing Membership Agreements is presented to the Executive Council for approval.

Motion: All existing Membership Agreements shall be extended until such time as they are superseded by a modified agreement, but no later than December 31, 2010.

7. Operations Management Office (OMO). (Mr. Del Smith) (5 Min)

OMO metrics - provided in hard copy. (Atch 5)

8. New Business. (10 Min)

Approval of the System Change Request CR600-16_TCCS, Atwood VHF.

SOA ETS moved unused frequencies from Ted Stevens Anchorage International Airport and licensed one additional frequency to de-conflict channels 4, 8, 9, and 10 at the Atwood VHF site.

9. Next Meeting. The next meeting is scheduled for Aug 19, 2010, 1:30 p.m. at the DPS HQ Conference Room, 5700 E Tudor Road. (5 Min)

10. Adjourn Meeting.

//sent on behalf of//

ANNETTE KREITZER, Commissioner
State of Alaska, Executive Co-Chairman
ALMR Executive Council

5 Attachments:

1. Draft May 20, 2010 Executive Council Meeting Minutes
2. Draft Revised Membership Agreement
3. Combined Comment Resolution Matrices
4. Revised User Council Charter
5. OMO Metrics

Distribution:

SOA DPS, Commissioner Joseph Masters
SOA DPS, Deputy Commissioner Robert Gorder
SOA DOA, Deputy Commissioner Rachael Petro
AFEA, Ms. Pamela Bergmann
ALCOM/J6, Colonel George Hays
AML, Chief Jeff Tucker
MOA, Mr. Kevin Spillers
ALMR User Council, Major Matthew Leveque
ALMR OMO, Mr. Del Smith
ALCOM/J64, Mr. Timothy Woodall
SOA DOA, Mr. James Kohler
MOA, Mr. Trygve Erickson