



ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

August 10, 2006

FROM: DoD Executive Co-Chair

SUBJECT: August 10, 2006, ALMR Executive Council Meeting Agenda (2 Hours)

TO: See Distribution

1. **Call to Order.** Colonel Clifton, Executive Co-Chairman, will call the meeting to order at 5900 East Tudor Road at 1:30 p.m. Roll will be taken. (5 Min)

2. **Opening Statements and Other Announcements.**

3. **Approval of Previous Meeting Minutes.** ALMR Executive Council Meeting minutes, dated 16 May 2006. (Atch 1) (5 Min)

4. **ALMR Project Status.**

a. ALMR Project Status: Implementation activities report. (Open) (15 Min) (Atch 2)
Status of activities to be provided by:

DoD PM, Mr. Woodall – Status update

State PM, Dr. Jones – Status update and heavy airlift accomplishments video

AML PM, Mr. Erickson – Status update

b. Tri-Borough Project. Mr. Erickson will provide an update on current plans and activities regarding the Tri-Borough Focus Project. (Open) (5 Min)

5. **Old Business.**

a. **Action Items Recommended as Closed** (10 Min)

(1) No significant issues associated with Lt Gen Fraser's dual roles as the ALCOM Commander and President of the Federal Executive Association.

(2) The Joint Project Team met with each member of the Executive Council and provided a briefing on the ALMR Service Level Agreement and cost-share approach.

(3) A visitor counter was added to the ALMR User Council Website on 6 Jun 06.

(4) The Site Status Report was revised to show estimated completion dates, status changes since the last report, and a legend that defines report symbols. (Atch 3)

(5) ALMR Change Request Form updated and marked as V2.0.

(6) Analysis on the hold harmless/indemnity language in the Draft Cooperative Agreement (Atch 4)

b. Actions Items Still Open

(1) The Joint Project Office, in coordination with the ALMR User Council, will develop an ALMR training strategy and a training roadmap, to include communications exercises. The Executive Council requires a tool to ensure Team Alaska is prepared to operate ALMR on a day-to-day basis and is poised to conduct a full operational assessment during Alaska Shield/Northern Edge '07.

c. Service Level Agreement Update. (Atch 5) **(OPEN)** (User Council)

ALMR Executive Council approve the Service Level Agreement. Motion submitted by the User Council Chair and the Joint Program Team. (2 Min)

Presentation my User Council/Joint Project Team: Service Level Agreement Cost Levels (Mr Quickel via telecon) (Atch 6) (10 Min)

Motion: The ALMR Executive Council release the ALMR Service Level Agreement (SLA) for coordination with the partnership agencies that make up the ALMR Users Council and upon signature become Appendix D to the ALMR Communications System Cooperative Agreement.

d. Cooperative Agreement. This agreement will lay the framework for the operations and maintenance of the cooperatively shared infrastructure implemented under the original MoU/As. **(OPEN)** (Mr. Woodall) (15 Min)

An updated release has been prepared for review (Atch 7); the Cooperative Agreement, Service Level Agreement, Membership Agreement, and System Description have been synchronized and the indemnity language has been researched.

Motion: Move to approve the ALMR Communications System Cooperative Agreement, Rev 5, dated Aug 9, 2006, and all Appendices as a final draft for formal coordination by the participating agencies.

6. Executive Council Focus Areas.

- a. ALMR User Council. (5 Min)
- b. Transition/Cutover Status. (5 Min)

7. New Business.

a. Trooper Encryption Discussion. Ms. Handyside will lead the discussion and Major Matt Leveque will provide an AST perspective. (10 Min)

b. Site name change. It was determined the best location for the site in the Gerstle River area is Independent Ridge. The previous location selected was not available due to space and power, would have provided less coverage, and would have had a much longer development schedule. The new location will provide increased ALMR coverage. The shelter was installed in July. (Dr. Jones) (5 Min)

Motion. Approve changing name of Gerstle River site to Independent Ridge.

Action: Sign ALMR Change Request Form, CRID #CR600-02 TSSC

8. Next Meeting. Proposed for September 14, 2006, 1:30 p.m. at the Tudor Road facility.

9. Adjourn Meeting.

Kristine M. Clifton

KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

7 Atch:

- 1. Executive Council Meeting Minutes, 16 May 2006
- 2. ALMR Project Status Implementation Activities Report
- 3. ALMR Site Status Report
- 4. Analysis on Hold Harmless/indemnity language in Draft Cooperative Agreement
- 5. ALMR Service Level Agreement
- 6. User Council Briefing on Service Level Agreement Cost Levels
- 7. ALMR Communications System Cooperative Agreement (Final Draft), 9 Aug 06, and all applicable appendices