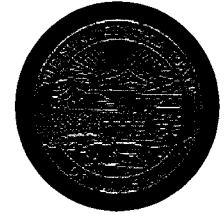




ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL
(A Federal, State and Municipal Partnership)



MEMORANDUM FOR ALMR Executive Council

May 8, 2006

FROM: DoD Executive Co-Chair

SUBJECT: May 11, 2006 ALMR Executive Council Meeting Agenda (2 Hours)

TO: See Distribution

1. Call to Order. Colonel Clifton, Executive Co-Chairman, will call the meeting to order at 5900 East Tudor Road at 1:30 p.m. Roll will be taken. (5 Min)
2. Opening Statements and Other Announcements.
3. Approval of Previous Meeting Minutes, dated March 14, 2006 (Atch 1).
4. ALMR Project Status.
 - a. ALMR Project Status: Implementation activities report (Atch 2). Status of activities to be provided by State PM, Dr. Jones; DoD PM, Mr. Woodall; and AML PM, Mr. Erickson. (Open) (10 Min)
 - 1) ALMR Program Performance Metrics. OPR: ALMR PMs (Open)
 - 2) ALMR Risk Management Report. OPR: ALMR PMs (Open)
 - 3) Progress Report. OPR: ALMR PMs (Open)
 - b. Tri-Borough Project. Mr. Trygve Erickson will provide an update on current plans and activities regarding the Tri-Borough Focus Project. (Open) (5 Min)
5. Executive Council Focus Areas.
 - a. Transition Activities:
 - 1) Dr. Jones will present a review of the Valdez Beta Use Agreement and comparison with the DoJ COPS Model Cooperative Agreement. The ALMR Beta Use Agreement will contain "Hold Harmless and Indemnify statements protecting the Executive Council and Joint Project Team. (5 Min)

2) ALMR Communications System Cooperative Agreement Motion.

This agreement (Atch 3) is the next step in laying down the governance framework for the ALMR Executive Council and ALMR Users Council to govern and oversee operations and maintenance of the cooperatively shared infrastructure implemented under the original MoU/As. Motion, as previously written, is presented for review and modification. A summary of change overview will be presented by Mr. Woodall. This document is still undergoing revision. It is recommended by the DoD Project Team that this issue be tabled, and the changed document be distributed to EC members for their review/comment in preparation for an approval vote at the June EC meeting. OPR: EC Voting Members (Open) (15 Min)

Motion: Move to accept and approve for signature and implementation the "Alaska Land Mobile Radio Communications System Cooperative Agreement" Rev 3, dated December 15, 2003, to be finalized with all recommended changes and updates and presented for signature by the ALMR Executive Council Voting Members by December 15, 2005. (Open/Tabled)

Recommend Change to Motion: Move to accept and approve for formal coordination, signature and implementation the "Alaska Land Mobile Radio Communications System Cooperative Agreement" Rev 5, dated May 5, 2006 by 31 July 2006.

b. ALMR Users Council. OPR: ALMR Users Council Representative (10 Min)

c. Total Cost of Ownership and Cost Share. Mr. Woodall will provide status of the Service Level Agreement (Atch 4) and the timeline to establish an agreed upon cost share approach and agreement. (Open) (5 Min)

d. Transition/Cutover Status.

1) The PMs will identify and report to the EC key transition and critical path issues affecting their ability to successfully transition on to operational sites within 90 days of a site being declared operational. The PMs will propose a report format and content, to the EC for approval as required by previous approved motion. The PMs will provide an operational site list (Atch 5), showing the sites that their agency is responsible for implementing that identifies the: sites operational date, what agencies are expected to use the site, and which agencies are currently using the site(s). (10 Min)

2) Spectrum Conflict. DoD has requested the SoA PM provide a transition plan and timeline associated with spectrum conflict between DoD ALMR sites in operation and SOA users operating on the legacy conventional State LMR system. Dr. Jones will provide the EC with an overview of the transition plan, timeline and current status of resolution actions. OPR: Dr Jones (5 Min)

3) Communications and Training Reports. Members will have opportunity to report on major outreach/communication and contact activity undertaken by their respective agencies. OPR: All Members (Open) (5 Min)

6. New Business.

a. EC approve the Service Level Agreement. Motion submitted by the Users Council Chair and the Joint Program Team. (5 Min)

Motion: The Alaska Land Mobile Radio Service Level Agreement (SLA) be approved by the ALMR Executive Council to be formally coordinated for signature with the partnership agencies that make up the ALMR Users Council and upon signature become Appendix D to the ALMR Communications System Cooperative Agreement.

b. EC approve adding Gilmore Creek (Atch 6) as a new ALMR site. Motion submitted by SOA PM. (5 Min)

Motion: Move to accept Gilmore Creek as a new ALMR site.

c. Proposed changes to Program Change Process (Atch 7). Motion submitted by DoD project team. (5 Min)

Motion: The ALMR Executive Council approve the proposed ALMR Records Management Policy, and the revised ALMR Change Management Process. The ALMR Change Management process will use the ALMR Change Request Form Version 2.0, that is inclusive of Executive Council, Users Council, Joint Project Team, and Operations and Maintenance changes to documentation.

d. EC approve the establishment of a Cost Share Technical Working Group. Joint Motion submitted by SOA and DoD PM.

Motion: The ALMR Executive Council establish a cost sharing technical support committee to assist and guide the Joint Program team and the Users Council in the development of a cost sharing recommendation to be submitted to the ALMR Executive Council.

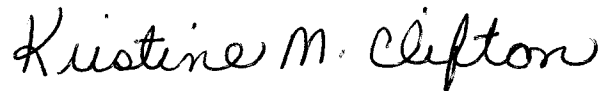
That each EC representative assign, appoint or make available expertise representing their agency in the following disciplines; contracting, legal, budget, financial analysis and other such disciplines as may be necessary. The appointed, assigned or support personnel with the collective disciplines identified above will form the technical support committee membership and shall be drawn from State, DoD, local government, and Federal Non-DoD agencies, as appropriate. The technical support committee may be formed by no less than two of

the four EC voting member agencies representative in the stated disciplines.

The technical support committee shall review all relevant aspects of the cost sharing plan and provide recommendations for action to the ALMR Users Council not later than July 15, 2006.

e. EC accept for review and approval by next EC meeting draft version 1.0 "Alaska Land Mobile Radio Information Security Policy. Overview to be provided by Mr. Roger Hull (5 Min)

7. Next Meeting. June 8, 2006, 1:30 p.m. at the Tudor Road facility.
8. Adjourn Meeting.



KRISTINE M. CLIFTON, Colonel, USAF
Department of Defense, Executive Co-Chair
ALMR Executive Council

7 Atch:

1. March 14, 2006 Executive Council Minutes
2. Program Management Reports: State, DoD, AML
3. Alaska Land Mobile Radio Communications System Cooperative Agreement, Ver 5, dated May 5, 2006, with four attachments
4. ALMR Service Level Agreement Ver 6.0, dated May 4, 2006
5. Operational Site List
6. Program Change Request for Gilmore Creek
7. Proposed Revision to the Program Change Process