



**LAND MOBILE RADIO EXECUTIVE COUNCIL**  
(A Federal, State and Municipal Partnership)



**MEMORANDUM FOR LMR EXECUTIVE COUNCIL**

Sept 8, 2005

**FROM: DoD Co-Chair**

**SUBJECT: September 8, 2005 ALMR Executive Council Agenda**

**TO: See Distribution**

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Colonel Clifton Executive Co-Chairman, will call the meeting to order at 5900 E. Tudor Road at 1:30 PM.

Roll will be taken.

**Minutes**

Reading and approval of the June 30, 2005 Executive Council Meeting minutes.

**Old Business**

Alaska Shield /Northern Edge '05  
Lessons Learned overview – Five Star – 30 Minutes

**ALMR Project Status:**

See attached report. Status of activities to be provided by State PM Mr. Callahan, DOD PM Mr. Woodall, AML PM Mr. Erickson. (Open)

Previous passed motions with action items unresolved:

Each PM will provide a Risk Management Report to the Executive Council each meeting. Negative reports are required. (Open)

**Implement Program Performance Metrics:** The Joint Program Manager team will be co-equally responsible for developing a consistent performance metric and tracking/reporting processes to identify programmatic issues within each PM's own lane and between each of the PM's as relates to meeting the direction and goals of the Executive Council in obtaining a beneficial use end state. (Open)

### Outreach & Training

Updates. Members will report on major outreach and contact activity undertaken by their respective agencies. Members should note that outreach must be executed within ones own agency/area of responsibility and should not cross over into another agencies or EC members area unless a cooperative agreement has been established to do so. (Open)

### Executive Council Focus Areas:

#### Total Cost of Ownership:

Colonel Clifton will provide an update on this activity. (Open)

#### Beneficial Use:

#### Alaska Land Mobile Radio Communications System Cooperative Agreement

EC voting members will report on the status of their review and approval of the Cooperative Agreement. If no changes requested and reviews have been completed the following motion will be voted on: (Open)

- ① Motion. Move to accept and approve for signature and implementation the "Alaska Land Mobile Radio Communications System Cooperative Agreement" Rev 3 dated Dec 3, 2003, to be finalized with all recommended changes and updates and presented for signature by the Executive Council Voting Members by October 30.

Member agencies will provide a report on their movement towards beneficial use. (Open)

- ② Motion: The Joint Project Office (State and DoD PMs) through a cooperative approach will develop a transition/cutover plan for each of their member agencies that will operate on the ALMR system. This plan will be a written plan that is made available to agencies that will transition to the system. The plan will also be established and maintained on the Joint Project server. The PM's will identify and report to the EC key transition and critical path issues affecting their ability to successfully transition on to operational sites within 90 days of a site being declared operational. The PM's will propose a report format and content, to be presented to the EC for approval at the next meeting. An operational site list will be provided with the report that identifies the: sites operational date, what agencies are expected to use the site, and which agencies are currently using the site(s).

#### User's Council:

Update on actions associated with establishment of and activities associated with the User's Council. Each Co-Chair to report status. (Open)

- ③ Motion: The DoD and State of Alaska Executive Council members take immediate action to obtain User's Council representation from the organizations currently using the ALMR system. Appointment letters should be submitted to the ALMR Executive Council by 1 October 2005. The purpose of this action is to establish the ALMR User's Council in accordance with the ALMR Communications System Cooperative Agreement.

### **New Business**

Ms. Janine Jarvis from Lockheed Martin, ISSECMP Program Manager will give short briefing on the Integrated Statewide Strategic Emergency Communications Management Plan. – 20 Minutes

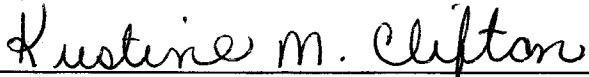
Presentation of proposed (to replace previously approved version) of the ALMR Membership Agreement. Mr. Callahan.

Presentation of proposed User's Council appointment letter, and explanation of responsibilities. Mr. Callahan.

Farewell to Mr. John Madden

### **Next Meeting**

The next regularly scheduled Executive Council meeting is Thursday, October 13th, 2005 at 1:30 PM at the ETS Building at 5900 E. Tudor Road subject to Executive Council availability.

  
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Kristine M. Clifton, Colonel, USAF  
Department of Defense, Executive Co-Chair

### **Attachments:**

Minutes from June 30, 2005 meeting  
ALMR Project Status Report  
ALMR Communications System Cooperative Agreement