



**ALASKA LAND MOBILE RADIO EXECUTIVE COUNCIL  
(A Federal, State and Municipal Partnership)**



**CHARTER FOR THE ALASKA LAND MOBILE RADIO  
EXECUTIVE COUNCIL  
17 October 2019  
Supersedes all earlier editions**

**ARTICLE I  
INTRODUCTION**

§ 1. The Alaska Land Mobile Radio (ALMR) Executive Council, hereafter referred to as the “Executive Council,” was formed under original charter on 19 September 1995. The original charter centered the Executive Council’s goals and objectives for migration to narrowband operations and addressed only federal agencies in this process. The charter was revised September 1997, to include state and local agencies, and broadened the focus to address interoperability across all government public safety and first responder disciplines. The September 1997 charter was written to address the September 1997 Memorandum of Understanding (MoU) between federal, state, and local agencies to conduct a “Request for Information (RFI)” to industry for a technical solution for an interoperable statewide system supporting federal, state and local public safety first-responder missions and roles.

§ 2. The charter was again revised to address the MoU, dated 4 April 2001, between federal, state, and local government agencies to implement a cost-shared, single statewide Association of Public Safety Communications Officials (APCO) Project 25/Telecommunications Industry Association (TIA) 102-A, standards-based trunked and conventional based radio infrastructure. This charter represents a consortium approach to governance of the implementation, operation, maintenance, and management of the shared trunked and conventional land mobile radio infrastructure, pursuant to Article 6 of the Cooperative and Mutual Aid Agreement.

§ 3. The ALMR Executive Council operates under the authority of appointment and executes this Charter pursuant to specific memorandums of agreement signed and authorized between and among the principal parties under the consortium governance approach. Under this charter, the Executive Council assessed, assembled and consolidated requirements, drafted and submitted plans, agreements, budget actions, program management, cooperative purchasing agreements and procurement actions to provide a common interoperable and cost effective Project 25/TIA 102-A standards-based, statewide, shared land mobile radio

(LMR) infrastructure compliant with federal, state and local regulatory guidance and responsive to mission needs of all participating agencies in the State of Alaska.

## **ARTICLE II PURPOSE AND DESCRIPTION**

§ 1. This charter provides the foundation policies and responsibilities for the creation of the Executive Council. Further, this charter defines the responsibilities related to membership of any federal, state, municipal agency, or tribal government entity in the Executive Council.

§ 2. The Executive Council defined, developed and coordinated implementation, migration, operations, maintenance and the management plan, which provided the cost-shared trunked and conventional infrastructure encompassing participating federal, state, and municipal users within the State of Alaska. The LMR plan facilitated the approved users within the State of Alaska access and utilization of this infrastructure, thereby improving communications interoperability between participating public safety first responder agencies involved in mutual aid and emergency/medical response roles, and also improving their mission support capability for day-to-day operations through a cost-shared infrastructure.

§ 3. The ALMR Executive Council:

- Acts as the State Interoperability Executive Committee (SIEC) <sup>1</sup>
- Provides administrative oversight and management of radio spectrum assets supporting public safety mutual aid, task force, and incident command response interoperability needs
- Administers and manages a statewide interoperability plan for all public safety spectrum
- Fosters and ensures interoperability among federal, state, and local public safety agencies engaged in day-to-day, mutual aid, and task force interoperability
- Provides for standardized incident command communications protocols during intra-agency responses to natural and man-made disasters and homeland defense task force operations within the state (these protocols include, but are not limited to, interoperability operations on the VHF, UHF, 700, and 800 MHz interoperability channels)

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<sup>1</sup> Federal members of the ALMR Executive Council serve as liaisons to the State's Interoperability Executive Committee (SIEC) and are not members of the SIEC and do not have any management authority or responsibility for the activities of the SIEC. Federal liaisons may advise the SIEC on Federal policies and represent the Federal government in discussions about matters of mutual interest. However, statements made or opinions expressed by liaisons in those discussions do not bind the Federal government or its agencies to any action

### **ARTICLE III MEMBERSHIP AND ORGANIZATION**

§1. The ALMR Executive Council is comprised of federal, state, and municipal governmental agencies whose representatives shall be appointed by their respective agencies, and must be at an executive level empowered to provide binding voice and vote for that agency.

§2. Membership in the Executive Council is divided into four categories:

§2.1. The Executive Council. The Executive Council consists of three voting members: Department of Defense (DOD), Federal Non-DOD, and the State of Alaska. The Executive Council shall have voice and vote and will administer meetings and other proceedings as pertains to the goals of this charter.

§ 2.2 Associate Members: Associate members consist of any number of personnel appointed by or otherwise requested to participate in Executive Council proceedings and actions. Associate members have voice at Executive Council, but do not have a vote. Current associate members consist of the Alaska Municipal League (AML) and the Municipality of Anchorage (MOA).

§ 2.3. Working Groups: Working groups will consist of members appointed by the Executive Council voting members to carry out specific tasks and actions as required and defined by motion and enacted by an approved vote of the ALMR Executive Council.

§ 2.4. Committees: Committees will consist of members appointed by the Executive Council voting members to carry out specific tasks and actions as required. A permanent standing committee will be formed as the State Interoperability Executive Committee (SIEC) for issues related to spectrum and the Statewide Interoperability Plan, as required by the Federal Communications Commission (FCC).

§ 2.4.1. The SIEC is responsible for the development and management of the Statewide Interoperability Plan. This committee will be made up of an equal number of representatives each providing appropriate representation from within the State of Alaska, city, municipality borough, district, tribal area, state, and federal government, as appropriate.

§ 2.4.2. The committee will be represented by all first responder disciplines, which includes but is not limited to emergency medical, fire, forestry, general government, law enforcement, transportation agencies from each level of government including Transportation Security, Federal Aviation Administration, Department of Interior, Federal Emergency Management Agency, military, guard and reserve agencies.

§ 2.4.3. The committee will use the Incident Command System (ICS) as a guideline in developing the statewide interoperability plans.

§ 2.5. Under the direction of the Executive Council, and as authorized by the FCC and the National Telecommunications and Information Administration (NTIA), the State of Alaska will be assigned and hold licenses on all FCC Public Safety interoperability channels for all fixed infrastructure on the shared ALMR system. The Department of Defense, through the NTIA, will hold licenses on subscriber units within the state operating on the trunk channels of the shared ALMR system infrastructure, subject to this charter.

§ 3. Membership and participation in Executive Council proceedings does not bind or obligate an agency to commit to providing any communications service, or participating in the migration/implementation, operations, maintenance and management plan. Executive Council actions that are deemed to require binding action shall be implemented through memorandums of understanding/agreement (MoUs/MoAs) or other such binding or good faith instruments. Members are bound or obligated through MoUs/MoAs, cooperative agreements, and other such legally recognized actions for which they are a party. Members shall be obligated and bound to agreements which are a result of working groups, committees or other sources which have been coordinated through all appropriate technical, legal, legislative, financial and executive levels as required, and signed by those in appropriate authority.

§ 4. Participating federal, state, and local government public safety agencies and member organizations are listed in Annex A, when applicable.

§ 5. Appointed working groups, members and a brief description of their tasking are contained in Annex B, when applicable.

§ 6. Appointed committee members, and a brief description of their tasking are contained in Annex C, when applicable.

§7. Approved (on-going or completed) plans, actions and projects are listed in Annex D, when applicable.

**ARTICLE IV**  
**MEMORANDUM OF AGREEMENT & COOPERATIVE AGREEMENTS**

§1. A MoU/MoA or cooperative agreement shall be executed between each applicable member agency and shall specify the terms and conditions for participation, resource sharing and utilization for the various stages of implementation. The purpose of a MoU/MoA or cooperative agreement is to define specific goals, agreements, and actions required when executing actions and responsibilities associated with migration/implementation, operations, maintenance and management of the common infrastructure or System use.

§2. No agency/member shall have authority to commit another agency's/member's funds or resources in any negotiations, agreements or contracts with or without such authority being extended and executed to said agency/member through a legally executed document which specifically addresses such actions.

§3. A copy of each fully executed MoU/MoA or cooperative agreement with pertinent documentation developed under this Article shall be affixed to and become part of this Charter.

**ARTICLE V**  
**TECHNICAL AND RESOURCE OPERATIONS**

§1. Each agency/member shall provide, as required and requested by the Executive Council, system descriptions, technical characteristics, costs (maintenance and operational) and equipment lists for all assets utilized in the common infrastructure.

§2. Each user/provider is responsible for operation and maintenance of their respective resources unless otherwise agreed to under a legally executed MoU/MoA, or cooperative agreement. System management will be jointly agreed to and engaged, by the agencies having primary ownership in the infrastructure. Infrastructure includes radio sites land, building, power towers, microwave, and land mobile radio equipment, antennas, cables and all other accessories associated with the operation of the land mobile radio equipment.

§3. The requesting agency shall be responsible for providing all required resources (equipment, facilities, software, etc.) to connect to a member provider's resources unless otherwise agreed to under a legally executed MoU/MoA or cooperative agreement.

§4. The user/provider's primary operational commitments shall always take precedence over the requirements of a requesting agency to connect to the member provider's resources unless otherwise agreed to under a legally executed MoU/MoA, or cooperative agreement.

**ARTICLE VI  
ADDITIONAL CONSIDERATIONS**

§1. Agency participation is proportional to that agency's access to funding. All proposed services expressed or implied in this Charter or its executed agreements are dependent upon funding available to each participating agency.

§2. Agencies acquiring funding support shall execute their portion of the associated and executed MoAs, MoUs, and cooperative agreements in good faith.



Deputy Commissioner Leon Morgan  
Department of Public Safety  
State of Alaska  
Co-Chair



Colonel Timothy Maxwell  
ANR/ALCOM J6  
Department of Defense  
Co-Chair



ASAC Adam Pierce  
Federal Bureau of Investigation  
Alaska Federal Executive Association, Federal Non-DOD Representative  
Co-Chair



Director David Gibbs  
Emergency Operations, North Star Borough  
Alaska Municipal League  
Associate Member

  

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Julie Shank (Nov 27, 2019)  
Capt Julie Shank  
Anchorage Police Department  
Municipality of Anchorage  
Associate Member